This is a quick and easy process. Please follow the 5 easy steps below:

1. Call or email the neurotherapy outpatient team

Email: rduh.neurotherapy@nhs.net

Tel: **01271 311526** (Monday-Friday 8am-3:30pm)

If you need to leave a message when you call, please leave the following information:

Your full name and date of birth

Your hospital number and/or NHS number

A telephone number so we can call you back during our opening hours

- 2. Explain that you would like to arrange a PIFU, the reasons for this and the team member you previously saw.
- 3. The team will review your concerns and decide whether you need immediate clinical advice or an appointment
- 4. If the team think you need an appointment, we will contact you to agree a date and time to be seen within 10 working days.
- 5. Attend your clinic appointment.

## Have your say

Royal Devon University Healthcare NHS Foundation Trust aims to provide high quality services. However, please tell us when something could be improved. If you have a comment or compliment about a service or treatment, pleasm1 5i. (Se(b))y0(o)-3(n)u3(r c)1o(e)3(e)-3(t)